Parent Registration Instructions

District	Location of Lottery	Lottery Date	Lottery Time
Austin Austin and Pflugerville Campuses	Austin District Office 13425 Ranch Road 620 N Austin, TX 78717	2/19/2019	6:00 PM
El Paso El Paso, Lubbock, and Odessa Campuses	HSA-El Paso Auditorium 9405 Betel Dr. El Paso, TX 79907	2/20/2019	4:30 PM
Houston North Houston and Bryan Campuses	Harmony School of Excellence 7340 N. Gessner Dr. Houston, TX 77040	2/19/2019	5:30 PM
Houston South Houston Campuses	Harmony Public Schools Central Office 9321 W. Sam Houston Pkwy S. Houston, TX 77099	2/21/2019	6:00 PM
Houston West Houston and Beaumont Campuses	Harmony Public Schools Central Office 9321 W. Sam Houston Pkwy S. Houston, TX 77099	2/21/2019	6:00 PM
San Antonio San Antonio, Brownsville, and Laredo Campuses	Harmony School of Excellence - San Antonio 2015 SW Loop 410 San Antonio, TX 78227	2/19/2019	1:15 PM
DFW Waco Campuses	Harmony School of Innovation - Waco 1110 S. Valley Mills Dr. Beverly Hills, TX 76711	2/20/2019	5:30 PM
DFW Fort Worth Campuses	Harmony School of Innovation Fort Worth 8100 S. Hulen St. Fort Worth, TX 76123	2/21/2019	5:30 PM
DFW Nature, Euless, and Grand Prairie Campuses	Harmony School of Innovation Grand Prairie 1441 Fish Creek Rd Grand Prairie, TX 75052	2/21/2019	5:30 PM
DFW Dallas, Plano, Carrollton, Business, and Garland Campuses	Harmony School of Business 8080 W President George Bush Hwy Dallas, TX 75252	2/22/2019	5:30 PM

Login to Application (Smart Choice) Account

Step	Note
apply.harmonytx.org/login	Input username & password
Select student	You will be able to see each campus to which your child applied along with the status of the application.

HARMONY
PUBLIC SCHOOLS

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Registration for all campuses will begin on Monday, February 25th.

Application Lottery Status

Offered: This means that your child is offered a seat from the campus.
Starting on Monday, February 25th, you will have 2 business days to accept the placement at a campus.

Accept Placement: If you accept placement at our campus, you will forfeit placement at all other campuses. You will have 10 business days to complete the registration process which includes: filling out the registration forms and submitting all required documentation such as proof of residence, transcripts, discipline records, immunizations, and student idenfication.

Decline Placement: If you decline placement, you will be removed from that Harmony campus lottery list only.

Wait List: This means that your child is placed on the wait list for the campus. As students accept/decline spots on the offered list, your child will move up. If your child moves up to the offered list, the system will send you a message through Smart Choice.

Step	Note
Accept or decline placement on the offered list -Select Okay	• Click "Accept Placement" if you wish to accept the spot at the campus • Click "Decline Placement" if you do not wish to accept a spot on campus *Must accept placement within 2 business days*
Register student -Accepted placement	Click the student's registration tab Click register now
There are multiple steps to complete	If all steps are not completed within 10 business days, the registration will be denied. You will forfeit your placement on the campus' lottery list. *Some information is pre-populated based on information provided during application process*
Upload any required documentation in Step 10 -**Proof of residence:** utility (water, electric, gas, home alarm, cell phone) bills, most recent tax form, mortgage or lease agreement -**School documents:** transcript, discipline records -**Identification:** birth certificate, parent/guardian ID -**Immunizations:** must be submitted within 30 days	• All documents must be submitted within 10 business days or registration will be denied. You will forfeit placement on the campus' lottery list. • To upload documents from your phone, click the "Choose File" tab while in step 10. You can then take a picture of the document or upload a file of the document. Then, click "OK" and the file will be uploaded to the system.

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